



## Accounts Receivable Junior Specialist

We are an international pioneering technology leader that is writing the future of industrial digitalization. One of our key ambitions is to get faster and leaner, and to move closer to the customer. Therefore we are consolidating our internal services into a world-class Global Business Services (GBS) organization, with the largest center located in Krakow. To strengthen our Finance team, we are looking for an Accounts Receivable Junior Specialist with good knowledge of finance and communicative Italian. Seize this unique opportunity to take an active part in shaping our new GBS center and grow together with the rapidly developing organization.

### Tasks

Your main tasks are split into 3 areas which include:

- Operational tasks: you support Accounts Receivable transactions such as customer invoices and/or advances, account reconciliation and reporting; internal trade payments and cash application activities, handling of retentions and/or deductions; perform necessary activities to ensure accurate and timely reporting
- Stakeholder Management: you support internal business units via phone, email and workflows
- Continuous improvement: you collaborate with other teams in continuous improvement activities and initiatives focusing on delivering efficiency, transparency and standardization

In line with the above, operational and process development are always at the top of the agenda. At GBS, you can count on great chances of being part of, and contributing to, an even better and more effective organization. You will be part of an Accounts Receivable team so cooperation and planning is important.

### Requirements

- Minimum 6 months of experience in financial area or Bachelor's or Master's degree
- Very good in business English
- Customer service orientation
- Knowledge of Microsoft Office and Excel skills
- Customer service orientation
- Ability to work in teams and with deadlines

## Additional information

Your benefits:

- Enjoy a stable employment in a company with a long history in innovation and technology
- Collaborate with experienced experts in an international environment
- Seize individual development and training opportunities, from job specific to soft skills
- Get private medical care (including offers for family members) and life insurance
- Receive attractive remuneration based on your experience and skills, and other financial benefits, such as annual bonus and internal share purchase program
- Choose from various benefits in kind, ranging from healthy lifestyle offerings, to knowledge sharing, to teambuilding activities

Apply now for this job and become our next Accounts Receivable Junior Specialist.

Important, please include in your CV the following passage:

"I hereby give consent for my personal data included in my application to be processed for the purposes of the recruitment process under the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)".

"I also consent to processing of my personal data for the purposes of any future recruitment processes".

If your application is convincing, you can expect to hear from us within 1 month.

Location	Kraków, Małopolskie, Poland
Business Line	Finance Service Delivery
Data publikacji	06.03.2019
Stanowisko pracy	Finance
Numer Referencyjny	PL68337727_E1

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